

Robert C. Palmer

4991 NE TOWNLINE ROAD, MARCELLUS, NY 13108
(315) 560-8798 ~ palmerrobert983@gmail.com

EDUCATION

SUNY COLLEGE OF ENVIRONMENTAL SCIENCE & FORESTRY ~ SYRACUSE, NY
DECEMBER 2011

- Bachelor of Science
- Major: Construction Management & Engineering

EMPLOYMENT HISTORY

ESTIMATOR & SUBMITTALS MANAGER ~ MATTESSICH IRON ~ MEMPHIS, NY
NOVEMBER 2017 TO FEBRUARY 2019

- Accurately estimated structural framing, deck, handrails, stairs, ladders, bollards, lintels, & repairs associated with commercial, healthcare, K-12 academic, & higher education building construction.
- Increased average monthly quoting by \$1,485,019.00, or 290% per month.
- Developed estimates at various design stages from concept to final design.
- Performed various procurement activities including scope & bid package development, solicitation of quotations, bid/quote reviews, & contract negotiations.
- Utilized a well-crafted & organized system for tracking submittals & warranties.
- Responsible for initial management of each project & handoff to project manager.

ESTIMATOR & PROJECT MANAGER ~ HVH ENTERPRISE CORP ~ SYRACUSE, NY
APRIL 2014 TO OCTOBER 2017

- Projects estimated & managed: commercial, federal, and K-12 academic.
- Estimated demolition, concrete, ceilings, drywall, light gauge metal framing, insulation, doors, windows, commercial flat roofing, & carpentry.
- Heavily utilized On-Screen Takeoff software for quantity takeoffs.
- Accurate cost estimating performed via Quick Bid software.
- Submitted clear, concise, & detailed construction proposals to general contractors.
- General project management duties include creating submittals, attending project meetings, & solving project problems.
- Successfully resolved safety issues & communicated with OSHA in a professional manner.

FIELD TECHNICIAN ~ PW LABORATORIES ~ EAST SYRACUSE, NY
MAY 2012 TO APRIL 2014

- Traveled to construction projects (academic, airport runways, commercial, civil, & highway projects) to perform QA/QC inspections on asphalt, concrete, reinforcing bar, soils, & masonry.

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ACTIVITES, SKILLS, & CERTIFICATIONS

ACTIVITIES

- American Society of Professional Estimators
- Construction Specifications Institute: Syracuse Chapter
- Habitat for Humanity: Syracuse Chapter

COMPUTER & TECHNICAL SKILLS

- Auto-CAD, eTakeOff, Microsoft Office (Word, Excel, Outlook, Powerpoint), On-Screen Takeoff, Quick Bid, Procore.

CERTIFICATIONS & TECHNICAL SKILLS

- AIC: Associate Constructor (Level I)
- Construction Documents Technologist (CDT)
- NYS Driver License
- OSHA 30
- Red Cross: Adult First Aid / CPR / AED