

# Robert C. Palmer

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**4991 NE TOWNLINE ROAD, MARCELLUS, NY 13108**  
**(315) 560-8798 ~ palmerrobert983@gmail.com**

## **EDUCATION**

**BACHELOR OF SCIENCE ~ SUNY ESF ~ SYRACUSE, NY**  
**DECEMBER 2011**

- Major: Construction Management & Engineering

## **EMPLOYMENT HISTORY**

**ESTIMATOR & SUBMITTALS MANAGER ~ MATTESSICH IRON ~ MEMPHIS, NY**  
**NOVEMBER 2017 TO FEBRUARY 2019**

- Accurately estimated structural framing, deck, handrails, stairs, ladders, bollards, lintels, & repairs associated with commercial, healthcare, higher education, & K-12 building construction.
- Increased average monthly quoting by \$1,485,019.00, or 290% per month.
- Developed estimates at various design stages from conceptual/feasibility level through final design.
- Performed various procurement activities including scope & bid package development, solicitation of quotations, bid/quote reviews, & contract negotiations.
- Utilized a well-crafted & organized system for tracking submittals & warranties.
- Responsible for initial management of each project & handoff to project manager.

**ESTIMATOR & PROJECT MANAGER ~ HVH ENTERPRISE CORP ~ SYRACUSE, NY**  
**APRIL 2014 TO OCTOBER 2017**

- Projects estimated & managed: commercial & federal.
- Estimated demolition, concrete, ceilings, drywall, light gauge metal framing, insulation, doors, windows, commercial flat roofing, & carpentry.
- Heavily utilized On-Screen Takeoff software for quantity takeoffs.
- Accurate cost estimating performed via Quick Bid software.
- Submitted clear, concise, & detailed construction proposals to general contractors.
- General project management duties include creating submittals, attending project meetings, & solving project problems.
- Successfully resolved safety issues & communicated with OSHA in a professional manner.

**FIELD TECHNICIAN ~ PW LABORATORIES ~ EAST SYRACUSE, NY**  
**MAY 2013 TO APRIL 2014**

- Involved traveling to physical construction project locations (academic, airport runways, commercial, civil, & highway projects) to perform quality assurance inspections on asphalt, concrete, reinforcing bar, soils, & masonry.
- Project specifications, blueprints, & documentation reviewed to ensure that construction work was in accordance with these documents.

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## **ACTIVITES, SKILLS, & CERTIFICATIONS**

### **ACTIVITIES**

- American Society of Professional Estimators
- Construction Specifications Institute: Syracuse, NY Chapter
- Habitat for Humanity: Syracuse, NY Chapter

### **COMPUTER & TECHNICAL SKILLS**

- Auto-CAD, eTakeOff, Microsoft Office (Word, Excel, Outlook, Powerpoint), On-Screen Takeoff, Quick Bid, Procore.

### **CERTIFICATIONS & TECHNICAL SKILLS**

- AIC: Associate Constructor (Level I)
- Construction Documents Technologist (CDT)
- OSHA 30
- Red Cross: Adult First Aid/CPR/AED