

Jeffrey M Potter  
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## EXPERIENCE

- Began construction career in 2005
- Construction Superintendent 2013 – Present
- Onsite Foreman 2010 - 2013
- Union Shop Steward 2007-2010

## TRAINING & CERTIFICATIONS

- OSHA 10 & 30 Hour Training
- First Aid Training
- CPR Training
- SWPPP Training
- Complete list available upon request

## AFFILIATIONS

- Member, United Brotherhood of Carpenters and Joiners of America, Local 277

May 2005 – Present

## EDUCATION

- Journeyman Carpenter - 2009  
*United Brotherhood of Carpenters and Joiners of America, Local 277*
- High School Diploma – 2004  
*Harpurville High School  
Harpurville, NY*

## OBJECTIVE


Construction professional with over 19 years of commercial and residential experience seeing Construction Superintendent position. Industry background and extensive training in all phases of building construction guarantees the knowledge and experience necessary to coordinate projects safely and efficiently.

## SKILLS

- **Review engineering designs, drawings, blueprints, and other related documents to identify potential problems ahead of time and proactively implement solutions.**
- **Act as liaison between customers, subcontractors and vendors to ensure that construction plans are in agreement with their expectations and identify points at which contractual obligations have been met.**
- **Adheres to applicable rules, regulations, codes, policies, procedures, guidelines, standards, directives, and budget.**
- Prepare daily and weekly project status reports, as well as facilitate daily onsite meetings to ensure safety and efficiency.

## PROJECT EXPERIENCE

- Amphenol Corporation *Plating Building Addition*
- *A.O. Fox hospital renovation*
- Binghamton City School District - *MacArthur Elementary School*
- Bombers Restaurant Oneonta
- Candor Central School District - *Renovations & Additions*
- Chenango Valley School District
- Delhi college Evenden Tower brick and window upgrade
- Delhi college Farnsworth Hall renovation
- Hartwick College - *New Dorm*
- Stellar 60-01, LLC - *University Loft Apartments*
- Syracuse University - *Promenade Renovations*

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- UHS Chenango Memorial Hospital - *Sidney Clinic Upgrades*
  - Union Endicott Schools - *Capital Upgrades*
  - Waste Management - *Facility Compressor Station*

*References available upon request.*