

# DOMINICK IACOVELLI

Binghamton, NY 13903  
607-232-6824 - d.iaco@yahoo.com

## PROFESSIONAL SUMMARY

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Motivated individual with experience in customer service and purchasing. Skilled in building customer relationships and understanding customer needs. Strong communication and interpersonal skills for providing superior customer service.

## SKILLS

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- Attention to Detail
- Problem-solving abilities
- Safety Procedures
- Effective Communication
- Self Motivation
- Adaptability

## WORK HISTORY

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08/2022 to Current **Masonry Apprentice**

**John Tracy Masonry** – Endwell, New York

- Performed basic masonry tasks such as tuckpointing, caulking, grinding and other required duties.
- Assisted with install of brick and block walls in residential and commercial settings.
- Installed steel mesh, rebar and molded expansion joints and edges for concrete projects.
- Participated in concrete pouring and finishing in a variety of settings
- Cleaned and maintained tools, equipment and worksites.

09/2016 to 07/2022 **Inside Sales Rep**

**Core Building Materials** – Vestal, New York

- Built rapport with prospective clients and maintained long-term relationships.
- Discussed clients' needs, expectations, and budgets on a daily basis.
- Provided product recommendations and material quotes for residential and small commercial projects.
- Maintained relationships and communication with external vendors.
- Responsible for monitoring inventory and procuring materials within my department.

09/2014 to 08/2016 **Shipping and Receiving Clerk**

**Agway Agricultural Products** – Binghamton, New York

- Received incoming shipments, compared contents against associated records and recorded discrepancies.
- Handled high-volume paperwork and collaborated with vendors to resolve invoicing and shipping problems.
- Reviewed order data to verify transactions and shipping dates.

- Operated equipment such as forklifts and pallet jacks to move outgoing and incoming shipments.
- Monitored scheduled shipment dates to achieve timely delivery, expediting as necessary, and communicating variances to customers.

## **EDUCATION**

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06/2010

**High School Diploma**

**Binghamton High School - Binghamton, New York**