

Brendan Laurie

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PROFESSIONAL SUMMARY

Outgoing individual with well-honed organizational, labor and teamwork skills. Enthusiastic and team-driven with **Number** years of experience working in busy **Type** environments.

WORK HISTORY

Fed Ex Ground. Binghamton , NY
Package Handler | 06/2022 - Current

- Used hand-held scanners and physical logs to accurately track item movements.
- Assembled, sealed and loaded packages into correct trucks.
- Removed jams and unblocked conveyor system to maintain flow of goods.
- Followed verbal and written instructions to properly move and ship products.
- Help other package handlers as needed
- Alerted supervisors and coworkers of hazards and other issues for quick resolutions.
- Prevented load shifting or damage by using bracing and strapping techniques.

LaserShip. Binghamton, NY
Delivery Driver | 09/2021 - 09/2022

- Loaded truck and properly secured items to prevent damage for deliveries.
- Performed walk around on delivery vehicle before beginning shift to verify correct and safe operating order.
- Kept detailed records of completed or in-progress

SKILLS

- Hand and Power Tool Operation
- Package Loading
- Handheld Scanners
- Jam Clearing
- Customer Needs Assessments
- Damage Prevention
- Time Management
- Heavy Lifting
- Valid Driver's License
- Ability to Lift 50 Pounds
- Loading and Unloading
- Traffic Laws and Regulations
- Vehicle Cleaning and Maintenance
- Customer Service
- Efficiency and Time Management
- Delivery Verification
- Customer Relationships
- GPS Navigation

EDUCATION

Windsor Central High School
Windsor, NY
09/2018

- deliveries using hand-held devices and camera images.
- Determined quickest and safest routes for delivery by using effective planning and organizational skills.
- Planned delivery routes and most efficient methods of distribution.
- Minimized company liability and risks to loads by obeying traffic laws.
- Used GPS system to plan travel routes in accordance with bulk cargo transportation laws.
- Planned optimal routes based on GPS software and knowledge of local traffic patterns.

I.C Drivers. Binghamton, NY

Delivery Driver | 10/2020 - 06/2022

- Completed on-time deliveries by choosing best and most efficient routes.
- Operated vehicle safely in highly congested areas with no traffic violations.
- Completed rush deliveries on tight timetables to satisfy customer needs.
- Delivered food to customer doorsteps and business lobbies.
- Communicated customer complaints, requests and feedback to company management for swift resolution.
- Contacted customers prior to delivery to confirm and coordinate delivery times.
- Fostered positive working relationships with regular customers.

Pudgies Pizza And Sub Shops. Binghamton, NY

Delivery Driver | 03/2020 - 11/2020

- Completed on-time deliveries by choosing best and most efficient routes.
- Operated vehicle safely in highly congested areas with no traffic violations.
- Completed rush deliveries on tight timetables to satisfy customer needs.
- Delivered packages to customer doorsteps and business offices.
- Communicated customer complaints, requests and

feedback to company management for swift resolution.

- Contacted customers prior to delivery to confirm and coordinate delivery times.
- Fostered positive working relationships with regular customers.

Weis. Binghamton , NY

Stock Associate | 12/2019 - 06/2020

- Maintained effective team member communication.
- Readied items for sales floor stocking by affixing tags and preparing shelf labels.
- Blocked and faced products on displays and shelves in accordance with company policy.
- Answered customer questions and provided detailed product information.
- Assisted customers by finding items quickly to boost store satisfaction rates.
- Managed inventory storage in clean and organized fashion.
- Checked and pulled defective or expired products from shelves.
- Greeted customers and directed to requested products.
- Applied proper safety procedures in warehouse, stockroom and store and immediately informed management of safety concerns.
- Managed timely and effective replacement of damaged or missing products.
- Stayed current on available products, store promotions and customer service policies to better serve shoppers.
- Stamped, attached or changed price tags on merchandise shelving and updated computerized price list.
- Checked for outdated and overripe grocery items and removed from inventory.

Lee Barta Community Center . Binghamton , NY

Fresh Cycles | 06/2017 - 08/2017

- Complete advanced bicycle maintenance and repair training under supervision of Fresh Cycles instructors
- Assemble bicycles for Fresh Cycles Open Shop program and maintain Group Ride fleet
- Perform general workshop tasks such as cleaning bike shop

space, organize workshop tools, repair necessary tools and parts

- Act as leaders during Open Shops and Group Ride by helping participants and modeling examples of appropriate behavior to youth participants
- Participate with Fresh Cycles lead instructor in employment skill building, resume development, knowledge of transportation access issues and the bicycle industry
- Create social media messaging to advertise Fresh Cycle programs
- Planning and marketing a Fresh Cycles volunteer recognition party
- Develop effective communication skills during greeting circle
- Collected information during mobile bike repairs from mobile bike repair participants

BOCES EXPERIENCE

Plumbing and building trades

(Basic carpentry, electrician work, and plumbing work.)