

Everett Thompson
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FAHS Construction Group
2224 Pierce Creek Road
Binghamton, NY 13903

To whom it may concern:

Since September 2016, I've been enrolled in the Construction Management Program at SUNY Delhi and would like to respectfully submit my resume for a Project Manager Internship position with your company.

My interest in construction began at a young age, while observing and working alongside my father, who owned a construction and property maintenance business. With him, I learned how to work hard, manage my time, and how to communicate with clients. I also had the opportunity to shadow a Project Manager with Upstate Companies located in Mount Upton, NY. There, I created construction documents and learned how to effectively communicate with different branches of the construction industry. In addition to working in their office, I spent several weeks working with construction drawings in the field. Because of these influential encounters and my passion for construction, I would like to pursue a career to the construction industry.

As a lifelong resident of upstate New York, I am very interested in local FAHS Construction Groups' projects. If your company is looking for a dependable and qualified individual, I would be interested in speaking with you to discuss the value that my qualities and experiences can bring to your organization.

Please refer to my resume for additional information on my experiences and qualifications. Thank you for your time and consideration, and I look forward to speaking with you about this internship opportunity.

Sincerely,



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OBJECTIVE

To acquire an internship with a high-caliber construction company in the construction management field, with the potential to lead to full time employment.

EDUCATION

Bachelor of Technology, Construction Management: Design & Building Expected May 2020
The State University of New York at Delhi, Delhi, NY

Associate of Applied Technology, Construction Technology May 2018
The State University of New York at Delhi, Delhi, NY

New York State Regents Diploma June 2015
Norwich High School, Norwich, NY

RELEVANT COURSEWORK & SKILLS

- Statics and Strengths of Materials
- Estimating
- Scheduling and Planning
- Surveying
- Commercial and Residential Detailing
- Law and Contracting
- MEP Systems
- Auto Cad, Revit, and Sketch Up
- Bluebeam Revu, Oasis, and eGordian
- MS Suite

EXPERIENCE

Thompson Landscaping, Norwich, NY Summer 2018
Manager

- Created weekly schedules of properties to tend to. Managed over 70 clients.

Upstate Companies 1 LLC, Mount Upton, NY Summer & Winter 2017

Project Manager Intern

- Shadowed a Project Manager on renovation projects at multiple State Universities and United States Post Offices.
- Created estimates, schedules, attended weekly progress meetings, and communicated with subcontractors.

MEMBERSHIPS

- The Associated General Contractors of America (AGC), SUNY Delhi Chapter
- Volunteer youth sports coach
- Hugh O'Brian Youth Leadership Seminar