

March 14, 2018

Dear Friend,

My name is Karen Sutliff and I work at Fahs Construction. Fahs Construction will be holding a benefit on Sunday, April 29, 2018 at the Sons of Italy in Endicott from 1pm to 5pm to raise money for Becky Benjamin, our Accounts Payable Clerk. Becky has been diagnosed with Ovarian Cancer and is currently receiving treatments to help rid her of this terrible disease. This benefit is to assist her with her medical bills and other expenses. ALL proceeds from the benefit will go directly to Becky and her family.

Tickets for the benefit are available in advance at a cost of \$12.00 each. The benefit includes a Pasta Dinner consisting of pasta, 2 meatballs, salad, bread, dessert and coffee and/or tea. During the benefit there will be music & entertainment, cash bar, basket raffles, a bake sale and a 50/50 raffle.

We are seeking either monetary donations or raffle items for our event. Arrangements can be made for raffle items to be picked up. Please consider a contribution and indicate below how you would like to participate.

If you have any questions or concerns, please contact me at the information below.

Enclosed is a check in the amount of \$\_\_\_\_\_ (no cash please)

(Enclose check made payable to Becky Benjamin)

I have a raffle item to donate. Contact for pick up \_\_\_\_\_

I would like to purchase \_\_\_\_\_ tickets at \$12.00 each for a total of \$\_\_\_\_\_

(Enclose check made payable to Becky Benjamin)

All raffle items and ticket purchases are due by Friday April 20<sup>th</sup>.

Thank you in advance for your support in helping us help Becky.

With warm regards,

Karen Sutliff  
Receptionist  
[kbenj@fahsconstruction.com](mailto:kbenj@fahsconstruction.com)